MEMORANDUM OF UNDERSTANDING REGARDING ONLINE COURSE DELIVERY MODE

The Board of Community Colleges District No. 508 ("City Colleges or "the District") and the Cook County College Teachers Union, Local 1600 AFT, AFL-CIO ("Local 1600") are parties to a collective bargaining agreement ("CBA") which establishes conditions of employment including faculty participation in the District's online courses.

By executing this Memorandum of Understanding ("MOU"), the parties agree that

1. Beginning in Fall 2021, all colleges may offer any online courses that currently exist.
2. Online courses will be assigned by the academic departments as described in Art. VIII, E, G of the CBA.
3. Full-Time Faculty shall be allowed to take as many classes in any modality for load and overtime. In all instances, faculty must be credentialed in the online modality as set forth by the Department of Online Learning.
4. The position of Academic Online Coordinator ("AOC") will be eliminated. To support the transition of online delivery into college departments, faculty release time or the equivalent in special assignment will be granted as follows:
    a. Fall Semester 2021: 57 hours of faculty reassigned time or the equivalent in special assignment will be distributed as follows: DA, KK, WR, TR, OH, and MX will each receive 6 credit hours of faculty release time, the individual(s), role, or roles to be determined by the Office of Instruction at each college; the remainder of the release time will be at HW to support the shift of responsibility for this modality into academic departments.
    b. Spring Semester 2022: 21 hours of faculty reassigned time or the equivalent in special assignment will be distributed evenly to each of the seven colleges, the individual(s), role or roles to be determined by the Office of Instruction at each college.

The above-mentioned faculty roles are intended as instructional support to departments and in no way form a decision-making or governance body over online instruction.

Board of Trustees of Community College District No. 508
County of Cook and State of Illinois

Walter E Massey 5.7.2021

For the Board

Cook County College Teachers Union Local 1600, American Federation of Teachers, AFL-CIO

5/6/2021

For the Union